

Report Type	Frequency	Reporting Period	Report Distribution	Pre-Review Deadline	Certification Reminders		Certification Deadline
Non-Clinical Faculty Clinical Faculty	Semi-annual	January 1 - June 30	8/21	9/5	9/25	10/2	10/5
		July 1 - December 31	2/19/18	3/6/18	3/26/18	4/3/18	4/5/18
Non-SOM Faculty Graduate Assistants	Semester	January 1 - May 31	8/21	9/5	9/25	10/2	10/5
		June 1 - August 31	10/16	10/31	11/20	11/27	11/30
		September 1 – December 31	2/19/18	3/6/18	3/26/18	4/3/18	4/5/18
Staff/Wage	Quarterly, according to bi-weekly payroll calendar	December 26 – April 2	5/15	5/30	6/19	6/26	6/29
		April 3 – June 25	8/21	9/5	9/25	10/2	10/5
		June 26 – October 1	12/4	12/19	1/8	1/15/2018	1/18/2018
		October 2 – December 24	2/19/18	3/6/18	3/26/18	4/3/17	4/5/18