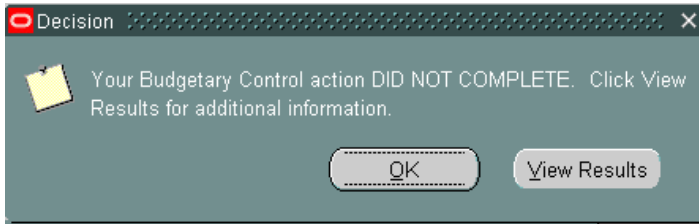
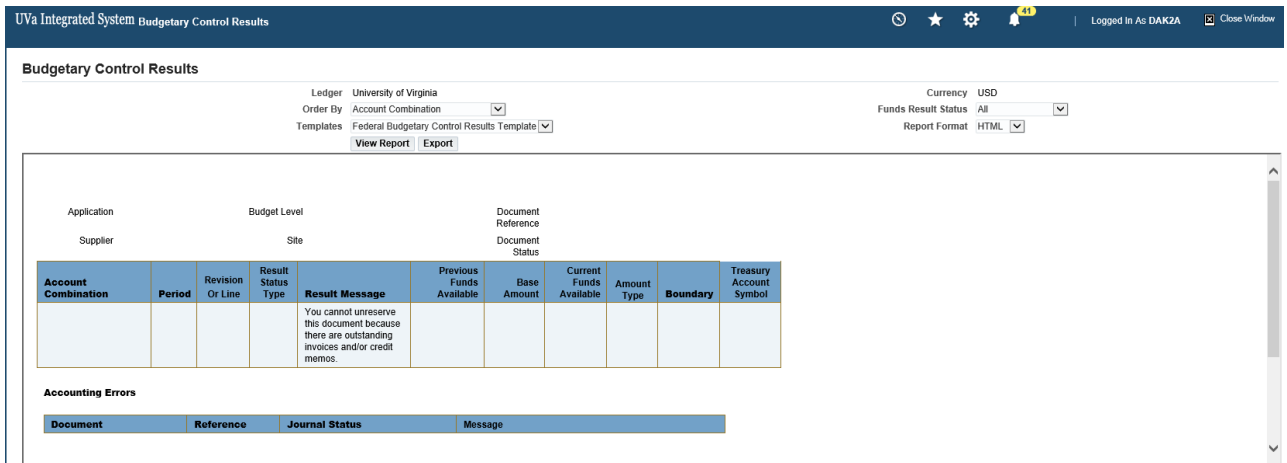


## Why can't I unreserve my PO to make a change?

1. When unreserving a PO, if an invoice matched to the PO does not have a status of Validated, you will receive the following message:



2. Click the View Results button. A form similar to the one, below, will open in your Internet browser with the message **"You cannot unreserve this document because there are outstanding invoices and/or credit memos."**



**Budgetary Control Results**

Ledger: University of Virginia  
Order By: Account Combination  
Templates: Federal Budgetary Control Results Template  
View Report | Export

Currency: USD  
Funds Result Status: All  
Report Format: HTML

Account Combination	Period	Revision Or Line	Result Status Type	Result Message	Previous Funds Available	Base Amount	Current Funds Available	Amount Type	Boundary	Treasury Account Symbol
				You cannot unreserve this document because there are outstanding invoices and/or credit memos.						

**Accounting Errors**

Document	Reference	Journal Status	Message
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3. If you receive this message, and your change to the PO is necessary and must be made immediately, contact Accounts Payables for assistance at 434-924-4212. Once the issues with the invoice(s) have been resolved, you may proceed with changing the PO.